

VACANCY ANNOUNCEMENT

ACMAD (African Centre of Meteorological Applications for Development), with headquarters in Niamey (NIGER) is recruiting a scientific and technical expert to assume the position of:

HEAD OF THE CLIMATE AND ENVIRONMENT DEPARTMENT (New Closing date 10th February 2010)

1. DUTIES AND RESPONSABILITIES

Under the supervision of the Director General and the General Secretary, he/she will be in charge of the Climate and Environment Department. As such, he/she will have to:

- Conduct and supervise operational activities: participate in and see to the drafting and dissemination of bulletins, periodic and aperiodic climate forecasts and analysis,
- Develop new monitoring, climate forecast operational programs and products and application tools to the main socioeconomic sectors: agriculture, water resource, health...
- Plan and organize seasonal forecast workshops and forums in Africa as well as any thematic workshop relating to the department's activity,
- Participate in research and development in the field of analysis, forecast, and climate applications,
- Supervise ongoing and future projects within the department,
- Contribute in getting ACMAD fully play its Regional Climatic Center role,
- Conduct and supervise all activities aimed at implementing at ACMAD an operational continental climate database,
- Supervise training and capacity building activities in the field of climate monitoring and forecast and applications for member countries and partners: definition of programs, training – actions, workshops, training and supervision of trainees...
- Develop and maintain necessary contacts with national meteorological services, the World Meteorological Organization (WMO) and the specialized sub regional and international institutions involved in climate analysis, forecasts and applications,
- Support African initiatives in the implementation of UN Convention on climate change (UNFCCC), the UN Convention on desertification Control (UNCCD), and the UN Convention on biodiversity (UNCBD)...
- Contribute in getting ACMAD fully playing its role of expert in climate change in Africa with GIEC, UNFCCC...
- Support African initiatives in the studies of climate impact and multidisciplinary activities and contribute in the development of climate decision making tools for a sustainable development,
- Contribute in the design of projects with a view to the Centre's program implementation,
- Organize the operation of the department, plan for necessary human resources and means,
- Develop and submit to the Director General short, medium, and long term plans for resource mobilization,
- Provide a technical and scientific monitoring of activities, and do any other task in his/her field of activity and that assigned by the Director General.

2. SELECTION CRITERIA

2.1 Training Level:

The applicant must be a holder of a degree in Meteorology or Climatology from a recognized university and/or institution, equivalent to the WMO class 1 engineer degree or MSc and specialized in climatology, meteorology, environmental science, hydrology or agronomy. A doctorate or a PhD would be a plus.

2.2 Work Experience

- A minimum of five (5) year experience in an operational national, regional, or international meteorological Center or an equivalent institution and a minimum of two (2) year experience in a technical or scientific managerial position ;
- Technical and scientific skill in the fields of climate monitoring, future climate forecast and modeling, seasonal forecasts and climate applications to the main socioeconomic sectors ;

2.3 Other skills required:

- Good ability to work in an international context, capability to lead and manage a group of people, resourcefulness, openness, motivation, organized and thorough behavior, integrity, high sense of duty and public service.
- Ability to conceive a continental vision of ACMAD activities' mandate in terms of climate and environment.
- Good knowledge of operation and research programs of international organizations (WMO, NOAA, FAO, UNEP...), of the Center's partners (ECMWF, NOAA, UKMO, Météo France, AEMET, IRI...), and of UNFCCC, UNCCD, UNISDR conventions and programs.
- Excellent knowledge of French or English and a good knowledge of the other working language. The Center's working languages are French and English.

3. TERMS AND CONDITIONS OF THE WORK CONTRACT

According to the following statutory provisions:

- **Term** : two (2) year contract, renewable according to ACMAD personnel statutes
- **Probation period**: 3 (three) months
- **Classification and wage and benefits**:
- **The position is ranked** Seconded professional staff P3 : whose monthly wage at the 1st grade is of FCFA 1,300,000.00 per month
- **Other benefits**: Settling-in grant, post adjustment, housing allowance, transportation allowance, dependency allowance, children education grant, and health benefit: according to statutory provisions in force.
- **Entering upon the actual exercise of functions** immediately upon the Board of Governors' decision
- **The job location is at** Niamey, ACMAD Headquarters

4. CANDIDACY:

- Applicants must submit applications to the Chairman of the Board of Governors, by handwritten letter along with a letter of interest, a basic fact sheet, a maximum 2 page résumé (CV), certified true copies of diplomas and certificates from employers.
- The applicant must be a national of an ACMAD member country.
- Applicant's age limit: 58 years.
- Women applications are encouraged.
- **The NEW closing date of file receipt at ACMAD Headquarters is set at February 10th, 2010.**
- **Applicant must be in a position to take office on the 2nd of April 2010 at the latest.**



**APPLICATION FORM FOR THE POST
HEAD OF THE CLIMATE AND ENVIRONMENT DEPARTMENT**

1. Personal Details:

a) Family name:		b) Other names	
c) Date of birth :	d) Country of origin:	e) current nationality :	
f) Gender:			

2. Addresses:

a) current address:	b) Permanent Address:
c) Telephone (s):	

3. Profession:

field (s) of specialization

4. Languages: insert 4 for fluent, 3 for good, 2 for Fair and 1 for basic:

	Language	Read	Write	speak	Understand
(a)					
(b)					
(c)					

5. University scientific or technical degree course or equivalent:

	Month, Year	Institution / Place (Town/Country)	Specialization	Qualification Obtained
(a)	from:			
	To:			
(b)	From:			
	To:			
(c)	From:			
	to:			

6. Professional experience at 2 posts at least, by chronological order while starting with the current or most recent post.

7.

a) current or most recent post:

Employer/Organization:	operational title:
Address:	Period of work:
	Reasons of resignation or for leaving:
Type of organization: <input type="checkbox"/> Institution of Research <input type="checkbox"/> Private Sector <input type="checkbox"/> University <input type="checkbox"/> Public Sector <input type="checkbox"/> Other (specified)	
Have you ever played a supervisor role? If so, specify the number and the kind of people you supervised: i) Number of executives/managers you supervised : ii) Number of qualified scientific /researchers you supervised : iii) average number of technical and administrative personnel you supervised :	
Description of your responsibilities (use as many pages as necessary)	

b) Previous Post:

Employer/Organization:	Operational title:
Address:	Period of work:
	Reasons of resignation or for leaving:
Type of organization: <input type="checkbox"/> Institution of Research <input type="checkbox"/> Private Sector <input type="checkbox"/> University <input type="checkbox"/> Public Sector <input type="checkbox"/> Other (specified)	
Have you ever played a supervisor role? + yes If so, specify the number and the kind of people you supervised: i) Number of executives/managers you supervised : ii) Number of qualified scientific /researchers you supervised : iii) average number of technical and administrative personnel you supervised :	
1. Description of your responsibilities	

13. Person (s) to be contacted in case of emergency:

	Name	Address	N° Telephone.
(a)			
(b)			
(c)			

14. List three references (without parents) of intergovernmental organizations which are familiar with you and know your qualifications:

	Name	Address	N° Telephone.

15. I certify that all the answers to the questions above are to the best of my knowledge true, complete and correct. I am conscious that any misrepresentation or omission made in this form will render my candidature liable to rejection or my dismissal if appointed as Head of Climate & Environment Department at ACMAD.

Signature of candidate:

Date: